

CONSTITUTION

of the

GARDEN STATE AMATEUR RADIO ASSOCIATION, INC.

PREAMBLE

We, the undersigned, being desirous to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, by furthering better cooperation among its members, developing individual efficiency, and furthering the interests of amateur radio in the general community, do hereby constitute ourselves the

GARDEN STATE AMATEUR RADIO ASSOCIATION, INCORPORATED,

a NON-PROFIT ORGANIZATION, and do enact this Constitution as our governing law.

ARTICLE I - MEMBERSHIP

SECTION I.

All persons interested in amateur radio shall be eligible for membership. The word "amateur" shall be defined as an individual interested in radio technique solely with a personal aim and without pecuniary interest.

SECTION II.

There shall be seven (7) types of membership:

- A. Active Member. Election to Active Membership shall be limited to those persons holding a valid amateur radio operator license. Active Members shall pay dues and fees and be eligible to vote.
- B. Associate Member. Election to Associate Membership shall be available to persons interested in amateur radio activities. Associate Members shall pay dues and fees and be eligible to vote.
- C. Life Member. Election to Life Membership shall be made with the consent of two-thirds of the members present. Life Members shall not pay dues or fees and shall be eligible to vote.
- D. Honorary Member. Election to Honorary Membership shall be made with the consent of two-thirds of the members present. Honorary Members shall not pay dues or fees and shall not be eligible to vote.
- E. Student Member. Election to Student Membership shall be limited to full time students under the age of eighteen years. Student Members shall pay one-half (1/2) dues and fees and be eligible to vote.
- F. Military Member. Election to Military Membership shall be limited to military personnel on active duty. Military Members shall not pay dues or fees and not be eligible to vote.
- G. Family Member. All interested persons in a family sharing a common household may become members by a single annual dues payment of ten dollars (\$10) more than the individual annual dues. Each Family Member shall have the privileges of an Active Member (if licensed), Associate Member (if unlicensed), or Student Member as appropriate with full eligibility to vote. Each Family Member shall be listed on the roster but there will be a single mailing to the household.

ARTICLE II - NOMINATIONS & ELECTIONS

SECTION I.

The Officers and Executive Committee of this association shall be President, Vice President, Secretary, Treasurer, and Chief Engineer.

SECTION II.

The Officers shall be elected from the Active Membership roster for a term on one (1) year by a majority ballot of members present. The election shall be held annually at the first regular meeting in November. Elected Officers may serve an unlimited number of consecutive terms in the same office. The office of Secretary may be an Associate Member.

SECTION III.

There shall be eight (8) trustees. They shall consist of the five (5) Elected Officers and three (3) Active Members appointed by the President.

- A. One appointed Trustee shall be designated as Station Licensee Trustee.
- B. One appointed Trustee shall be designated as Agent Trustee.

SECTION IV. NOMINATIONS

- A. A Nominating Committee of three Active Members shall be appointed by the President at the first regular meeting in September.
- B. The Nominating Committee shall submit a slate of candidates at the first regular meeting in October.
- C. Further nominations may be made from the floor at the first regular meeting in October.

SECTION V. ELECTIONS

- A. Elections shall be held in the first regular meeting in November.
- B. The President shall appoint an Election Officer who shall supervise and conduct the election. The President shall appoint two (2) tellers as assistants to the Election Officer.
- C. Voting for each office shall be by secret written ballot in the order specified in Article II Section I.
- D. If there is only one nomination for an office, the Secretary may be empowered to cast the electing ballot.
- E. A majority of the votes cast shall constitute a winning vote. A tie shall be decided by as many subsequent ballots as required to determine the winning vote.
- F. After all the elective offices have been filled, the President shall then discharge the Election Officer and the Tellers.

SECTION VI. INSTALLATION

- A. At the first regular meeting in December the President shall install the newly elected officers.
- B. The president shall ask each newly elected officer if he will observe the Constitution and the By-Laws of the association until his successor has been duly elected and installed.
- C. Upon receiving an affirmative answer from each of the newly elected officers, the President will hand over the gavel to the new President and declare the new officers duly elected and installed for the ensuing year.
- D. Vacancies occurring between elections shall be filled by special ballot at the first regular meeting after the vacancy is announced.
- E. Officers may be removed on motion by three-fourths (3/4) vote of the members eligible to vote.

ARTICLE III - DUTIES

SECTION I.

The President shall:

- A. Preside at all meetings of this association
- B. Conduct the meetings according to Robert's Rules of Order
- C. Enforce this Constitution and By-Laws
- D. Decide all questions of order
- E. Sign all official documents
- F. Perform all customary duties pertaining to the office of the President
- G. Appoint all committees.

SECTION II.

The Vice-President shall preside and assume all duties of the President in his absence.

SECTION III.

The Secretary shall:

- A. Keep records of the proceedings at all meetings
- B. Forward all records to his successor
- C. Have copies of the Constitution and By-Laws with approved amendments available at all meetings.

SECTION IV.

The Treasurer shall:

- A. Receive all moneys paid to the association
- B. Keep an accurate account of receipts and expenses
- C. Pay no bills without authorization of at least one other officer
- D. Report, at the first regular meeting of each month,
 1. The total income for the previous month
 2. The total expenses for the previous month
 3. The closing balance for the previous month
- E. Accept applications for membership
- F. Maintain a roll of the membership
- G. Submit a detailed report at the last regular meeting in November indicating:
 1. The opening balance
 2. The receipts
 3. The expenses
 4. The closing balancefor the previous year.
- H. Forward all records to his successor.

SECTION V.

The Chief Engineer shall:

- A. Be responsible for the construction and/or maintenance and inventories of equipment owned or leased by the association
- B. Be available for consultation on engineering problems involving any member's station
- C. Serve as chairman or any QRM committee the President may see fit to appoint.

SECTION VI.

Station License Trustee shall:

- A. Be the station licensee of the association's amateur radio license
- B. Hold a valid extra class license
- C. Ensure the legal operation of any station operating under the association call sign.

SECTION VII.

The Agent Trustee shall:

- A. Be the agent for the corporation
- B. Be responsible for any legal correspondence as required by the appropriate government agencies.

ARTICLE IV - CONDUCTING BUSINESS

SECTION I.

The By-Laws shall:

- A. Provide for regular and special meetings
- B. Require a quorum of ten (10) members to conduct business at all meetings
- C. Require at least one officer to be present at all meetings.

SECTION II.

All expenditures shall be approved by majority vote of the members present at a regular meeting.

SECTION III.

In the absence of a quorum at a regular meeting, the executive committee shall be empowered to conduct business provided such business does not involve expenditures in excess of fifty dollars (\$50.00).

ARTICLE V - DUES

SECTION I.

- A. The membership year shall commence each year on the first day of January.
- B. Membership dues are payable on or before the first day of January.
- C. Membership dues not paid by the first regular meeting in March is cause for removal from the roster.
- D. New members enrolled between June 30 and December 1 will be assessed at one-half (1/2) the yearly rate.
- E. New members enrolled during December will pay the full yearly dues applicable to the following year.

ARTICLE VI - AMENDMENTS

SECTION I.

- A. This Constitution and/or By-Laws may be amended by a two-thirds (2/3) vote of the members present.
- B. Proposals for amendments shall be submitted in writing to the Secretary.
- C. The Secretary shall notify all members of the intent to amend the Constitution and/or By-Laws and the date the vote is to be taken.

BY-LAWS
of the
GARDEN STATE AMATEUR RADIO ASSOCIATION, INC.

SECTION I.

Applications for membership shall:

- A. Be submitted in writing at a regular meeting
- B. Show a willingness by the applicant to abide by the Constitution and By-Laws and such rules as from time to time are promulgated by this Association
- C. Require approval by three-fourths (3/4) or the members present to be elected to membership.

SECTION II.

- A. At least fifty-one percent (51%) of the Active Members shall be members of The American Radio Relay League.
- B. The number of Associate Members shall not exceed forty-nine percent (49%) of the Active Members.

SECTION III.

- A. Regular meetings shall be held twice each month, when practical, at such time and place as the President shall designate.
- B. Special meetings may be called by the President upon written request by any five (5) members, one of which may be the President.
- C. Notices shall be sent to all members by the Secretary informing them of special meetings as to the time/place and the business to be transacted.

SECTION IV.

The dues shall be established by the executive committee and approved by the membership.

SECTION V.

The initiation fee shall be two dollars (\$2.00).

SECTION VI.

The secretary shall supply each new member with a copy of the Constitution and By-Laws, a membership card and a copy of the current membership list.